



Organizational Affiliate Program

The Delaware Nurses Association (DNA) is the only professional nursing organization in the State of Delaware representing all nurses, including LPNs, regardless of practice setting. Our mission is to strengthen the nursing profession. Our vision is to shape the future of healthcare through innovations in nursing. Our values are innovation, advocacy, belonging, and excellence. The ability of DNA to meet our mission, vision, and values is significantly strengthened by the knowledge and expertise of our organization affiliates. By working together, we can collaborate to find solutions to nursing issues and healthcare challenges in our state and bring forward a stronger nursing voice to statewide changes.

What are the Benefits of Affiliation?

- A designated representative from your state nursing association can attend membership meetings (Membership Assembly) to make reports or presentations and vote on all matters except the setting of membership dues and the amendment of bylaws.
- Collaboration in DNA advocacy work (a non-voting position on the Advocacy Committee for a representative from your association), including joint position statements to thousands of nurses and all members of the Delaware General Assembly.
- Your state nursing association can submit professional policy proposals for consideration by DNA.
- Hold a DNA appointed position or submit the names of qualified nurse members as nominees for appointment to serve on committees, task forces, ad hoc groups, and as DNA representatives to external groups.
- Attend Board of Director meetings and address the Board.
- Publication of the affiliation on our website and in the DNA Reporter (our quarterly publication) including your association's name and website link.
- Meeting and event posting on our website and social media.
- Inclusion of your association's content in DNA's emails (both members and all contacts), the DNA Reporter, and social media channels. *(Note: there are no "hard" limits on how much content you can send to DNA for inclusion. We reserve the right to determine the frequency and volume of content we include in communications based on our overall communications strategy and content alignment with mission, vision, values, and strategic plan)*

What are the Criteria to Becoming an Organizational Affiliate?

- To affiliate with DNA, your reputable organization must meet the following:
 - Possess a governing body consisting of a majority of LPNs or RNs (including APRNs).
 - Possess a mission and purpose that are compatible with DNA's mission, vision, and purposes.
 - Bylaws that do not conflict with those of DNA.
 - Not be a registered labor organization.
 - Recognized as a legitimate and autonomous business entity.
 - Ability to undertake collaborative activities.

What is the Fee for my Organization to Become an Organizational Affiliate?

We have made our annual fee affordable at flat rate of \$200.00. Our goal is to provide the opportunity for every Delaware specialty nurse organization to join us regardless of membership size or income level.

Yes! My Organization Meets the Criteria to Affiliate.

To move forward with affiliating with DNA submit the following:

1. A completed DNA Organizational Affiliate application.
2. Your organization's bylaws.
3. Current copy of IRS Form 990 or W-9.
4. Payment for first year's affiliation fee.

Options for submitting your application:

1. **Online.** [Submit the application form.](#) Email required documents to executivedirector@denurses.org.
[Submit payment online.](#)
2. **Electronic Mail.** Download and fill out this application. Scan and email it to executivedirector@denurses.org with additional required documents. Payment can be completed [online](#) or mailed.
3. **Physical Mail.** Print and fill out this application form. Mail it, with additional required documents, and payment via check.

4765 Ogletown Stanton Road, Suite L10, Newark, DE 19713

Next Steps

Once your information is received, the Executive Director will review your application packet to confirm your organization meets the qualifications and for completeness. It will then be forwarded to the Board of Directors for their review and approval. The Board meets quarterly but completes simple business electronically, so the review process should not take long. After the Board has rendered its decision, the Executive Director will notify the identified contact person.

From the 2023 DNA Bylaws

Article 4. Organizational Affiliate

§1. Eligibility

- (a) The affiliates of DNA must be reputable organizations who have met the requirements of affiliation set forth herein, as determined by the Board of Directors.
- (b) The Board may approve affiliation with entities:
 - (1) whose governing body consists of a majority of LPNs or RNs;
 - (2) whose mission and purpose are compatible with DNA's mission, vision, and purposes;
 - (3) who meet additional qualifications set by the Board; and
 - (4) who agree to pay an affiliation fee set by the Board.

§2. Rights & Responsibilities

- (a) Except as otherwise noted herein or established by the Board, affiliate organizations shall be entitled to:
 - (1) One representative in membership meetings who shall be eligible to vote on all matters voted on by the membership meeting except the setting of membership dues and the amendment of bylaws.
 - (2) Attend membership meetings and make reports or presentations to the membership meeting within its area of expertise, including the presentation of action reports;
 - (3) Submit professional policy proposals for consideration by DNA;
 - (4) Hold a DNA appointed position or submit the names of qualified nurse members as nominees for appointment to serve on committees, task forces, ad hoc groups, and as DNA representatives to external groups; and
 - (5) Attend Board meetings and address the Board.
- (b) Continued affiliation is contingent upon agreement that the affiliate organization and its membership shall:
 - (1) Uphold these Bylaws and the ANA Bylaws;
 - (2) Abide by the ANA Code of Ethics for Nurses, Scope and Standards of Practice, and Social Policy Statement;
 - (3) Maintain confidences associated with DNA affiliation;
 - (4) Make no unauthorized representations on behalf of DNA and/or ANA;
 - (5) Take no position publicly that is critical of the DNA and/or ANA;
 - (6) Keep its affiliation fees current; and
 - (7) Maintain all other affiliation requirements set forth herein or established by the Board.
- (c) (1) The Board may terminate affiliation for cause. Refund of the affiliation fee shall be at the discretion of the Board.
- (2) The Board shall summarily terminate affiliation for non-payment of fees.

DNA Organizational Affiliate Application

Please complete the following application form. Submit the application, the required information along with payment to the Delaware Nurses Association.

About Your Organization

Name of National Organization:	
Name of State Organization:	
Website Address:	
Mailing Address:	
Name of Contact Person:	
Phone Number:	
Email Address:	

About Your Leadership

Position	Name	Email	Term of Office
President			
Vice President			
Treasurer			
Secretary			
President-Elect			
DNA must be notified when officers change.			

Acknowledgement

By submitting your

- completed DNA Organizational Affiliate application,
- your organization's bylaws,
- a current copy of IRS Form 990 or W-9, and
- payment for first year's affiliation fee,

you acknowledge that it is the responsibility of your organization to notify of any significant changes to the organization and when officers terms expire. Your organization's affiliation will automatically be renewed unless DNA is notified prior to expiration.

Thank you! DNA looks forward to collaborating with your organization to advance nursing!